

RE-2 Employee Post Travel Disclosure of Travel Expenses

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS
2025 SEP 11 AM 10:28

Certification: *In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:*

Private Sponsor(s):
Conservative Partnership Institute

Travel Dates:
08/21/2025 to 08/23/2025

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$100.00	\$109.00	\$80.95	\$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final Employee Pre-Travel Authorization (Form RE-1)
- The final Private Sponsor Travel Certification Form with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

9/10/25

Date

Nick Alexander
Printed Name of Traveler

Nick Alexander

Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/10/25

Date

Rand Paul

Signature of Supervising Senator/Officer

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

Yes

☒ No

Expense Change

Revised Amount

Explanation

There were no changes to pre-approved travel expenses.

Were there any changes to the pre-approved itinerary?

Yes

☒ No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

Yes

☒ No

Explanation: There were no additional changes to the pre-approved trip.

Thursday, July 17, 2025 at 6:03:46 PM Eastern Daylight Time

Subject: PST: Conservative Partnership Institute**Date:** Tuesday, July 15, 2025 at 1:22:19 PM Eastern Daylight Time**From:** travel_ethics@ethics.senate.gov**To:** Alexander, Nick (Paul)**CC:** trowland@cpi.org, rschreiber@cpi.org

Private Sponsored Travel

Dear Nick Alexander,

Conservative Partnership Institute has invited you to participate in a privately sponsored trip. You can request approval to participate in the trip through the [Ethics Travel Portal](#). Once there, click the **Start New Trip** button on the Trips page and follow the provided steps. If you have any questions about the trip, please contact Conservative Partnership Institute at trowland@cpi.org or rschreiber@cpi.org.

Trip Name	Gettysburg Staff Retreat
Travel Dates	08/21/2025 to 08/23/2025
Traveler Code	5539eb60-bcac-4d33-bc71-3138be5e7b45

Please do not reply to this message as this email address is not monitored.

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Name of Traveler:

Nick Alexander

Employing Office/Committee:

PAUL, RAND

Private Sponsor(s):

Conservative Partnership Institute

Destination(s):

Gettysburg, Pennsylvania

Travel Dates:

08/21/2025 to 08/23/2025

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

This educational trip will equip me with knowledge and insights regarding policy, legislation, the federal government, and other substantive information in order to perform more effectively as a staffer.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

7/15/25

Date

Nick Alexander

Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Rand Paul

(Print Senator's/Officer's Name)

hereby authorize

Nick Alexander

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☒ (signify "yes" by checking box)

7/17/25

Date

Rand Paul

Signature of Supervising Senator/Officer

Conservative Partnership Institute: Gettysburg Staff Retreat

Nick Alexander

Title:
Legislative Correspondent

Employing Office/Committee:
PAUL, RAND

Duty Station:
WASHINGTON,DC

Destination(s):
Gettysburg, Pennsylvania

Explain how this trip is specifically connected to the traveler's official or representational duties:

This educational trip will equip me with knowledge and insights regarding policy, legislation, the federal government, and other substantive information in order to perform more effectively as a staffer.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Conservative Partnership Institute

Is your organization classified as a §501(c)(3)?

Yes No

§501(c)(3) Organization Type
N/A

Address
300 Independence Ave SE

Address 2 (Optional)
None

City, State Zip
Washington, District Of Columbia 20003 United States

Phone Number
5026937266

Organization URL

History of Congressional Travel

The Conservative Partnership Institute provides regular educational briefings and training sessions to conservative leaders, congressional staff, and activists.

Educational Activities

The educational activities performed by CPI include regular trainings, procedural classes, collaborative sessions, and broad educational programming.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

I certify that the sponsor is not a foreign government.

I certify that the sponsor is not an entity that is owned or operated by a foreign government.

I certify that the sponsor does not receive funding from a foreign government.

Comments
None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

Attendees will complete 10 hours of leadership training, including decision-making, leading staff, the cost of leadership and being accountable as a leader.

Explain how the purpose of the trip relates to your organization's mission.

The trip relates to CPI's mission of providing education and training to Congressional staffers to assist them in succeeding and growing in their roles as staffers.

Is your organization the only sponsor for this trip?

Yes No

Grantmaking Organizations (Optional)

There are no grantmaking organizations.

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip

The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

The trip is limited to a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

Travel expenses paid for will not include expenditures for recreational activities.

Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
08/21/2025 @ 03:30 PM

Trip End Date/Time:
08/22/2025 @ 09:00 PM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

Yes No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$100.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Ground Transportation	Coach	\$100.00

Note

Roundtrip from Washington DC to Gettysburg PA and return, including transportation to and around Gettysburg Military National Park.

Lodging (Per Member/Officer/Employee: \$109.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
08/21/2025	08/22/2025	Wyndham Gettysburg Hotel	Gettysburg	Pennsylvania	United States	1	\$109.00	No

Meals (Per Member/Officer/Employee: \$80.95)

Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
08/21/2025	\$0.00	\$0.00	\$24.00	\$0.00	\$24.00	Gettysburg	Pennsylvania	United States	No
08/22/2025	\$14.95	\$18.00	\$24.00	\$0.00	\$56.95	Gettysburg	Pennsylvania	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00)

Expense Type	Amount	Notes
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There are no miscellaneous expenses.

Additional Attachments

Document Name

There are no additional attachments.

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Gettysburg Staff Retreat
Travel Date(s): April 21-22, 2025
Travel Destination(s): Gettysburg PA
Sponsor: Conservative Partnership Institute

Ed Corrigan
(printed name of sponsor representative)

President/CEO
(title)

Ed Corrigan
(signature of sponsor representative)

07/11/2025
(date)

NICK A

**Conservative Partnership Magnus Institute's (CPI)
Gettysburg Staff Retreat
August 21-22, 2025**

List of Senate Staff Invited:

Alex Adair, Legislative Aide, Office of Senator Joni Ernst

Nick Alexander, Legislative Assistant, Office of Senator Rand Paul

Chip Wyatt, Legislative Assistant, Office of Senator Mike Lee

NICK A

**Conservative Partnership Institute's
Gettysburg Staff Retreat Schedule
August 21-22, 2025**

Date:

Thursday, August 21, 2025

3:30 pm	Depart from Washington DC
5:30-6:00 pm	Arrive/Check-in at Wyndham Gettysburg Hotel, Gettysburg PA
6:00-6:30 pm	Executive Time
6:30-8:00 pm	Dinner/Strategic Overview of the Gettysburg Campaign
8:00-9:00 pm	Political, economic, and cultural factors around the outbreak of the Civil War, with introductions to significant leaders and strategic objectives.

Date:

Friday, August 22, 2025

7:00-8:00 am	Breakfast Buffet
8:15-8:45am	Check-out/Travel to Gettysburg National Military Park
9:00-10:00 am	Understanding cognitive biases and their impact of decision-making. Barriers to group-level communication and decision-making and reviewing speed of process versus speed of trust to develop trust throughout a team.
10:00-11:00 am	Recognizing and working with toxic and immature leaders and the short- and long-term costs to the team and how new leaders can be developed formally and informally.
11:00 am-12:00 pm	Defining vision, values, strategy and alignment, and understanding how to communicate them.
12:00 pm-1:00 pm	Lunch

NICK AJ

1:00-2:00 pm	The danger of inner circles and the value of trusted agents. Understanding what makes a team agile and how to maintain focus as a leader with accountability.
2:00-3:00 pm	Defining the team narrative, recognizing team narrative, and understanding the need to potentially change the team narrative.
3:00-4:00 pm	The personal cost of leadership and the value of team unity.
4:00-5:00 pm	Taking authority, being accountable, and maintaining ownership and delegation of tasks. Learning what leads team members to be willing to sacrifice.
5:00-6:00 pm	Observing the strategic within the tactical or the mundane – maintaining focus in every situation.
6:00-7:00 pm	Dinner
7:00 pm	Depart from Gettysburg PA
9:00 pm	Arrive at Washington DC

Speaker for all sessions: Harry Leach, Col, USAF (Ret), Leadership Development Director, Army War College Foundation.

NICK A]